



Salem Electoral Board Minutes

February 4, 2021

Virtual Attendees (COVID): Chair- Everett Obenshain, Vice Chair- Steve Smeltzer, Secretary- Katherin Elam and Registrar – Dana Oliver

The meeting was called to order at 4:30pm by the chair and the minutes were dispensed until the board can meet in person.

Today's meeting has convened for two purposes that must be reviewed and approved:

- 1) Officers of Election for a one-year term beginning March 1, 2021 – February 28, 2022 and an Assistant Registrar. The list of fourteen election officers will be available as alternates. This listing (attached) was approved along with the Asst Registrar.**
- 2) The annual reorganization of the Salem Electoral Board as required by law, Section 24.2-106 of the Code of Virginia was conducted. For this re-organization process the meeting was turned over to Dana Oliver until the chair was nominated and approved. The following officers of the electoral board for 2021-22 are:
Chair- Everett Obenshain
Vice Chair – Steve Smeltzer
Secretary- Katherin Elam**

There was a brief discussion on reviewing the security manual to be in compliance with the state board of elections guidelines. This will also involve the Salem Information and Technology department reviewing firewalls and connections of computers in the office of the Salem Director of Elections.

The board will need to monitor the COVID guidelines for maximum number of people gathering to determine the polling locations for the June 8 primary.

The board meeting was adjourned at 5:05pm

Katherin Elam, Secretary

Everette Obenshain, Chair

Steve Smeltzer, Vice Chair